

Bay Area Genealogical Society
Board Meeting Minutes
December 3, 2007

The meeting was called to order by President Resa Hennings at 6:00 p.m. Fifteen members were in attendance: Alice Braud-Jones, Tammy Frey, Ed Harris, Resa Hennings, Nancy Irle, Lee Jared, Susie Ganch, Shirley Lindquist, Mary Martin, Loren Martin, Leo Waltz, Dick Warren, Doug Wilson, Jeanine Lawrence and Paula Sinning. The invocation was delivered by Jeanine Lawrence reading Matthew 1; 18-25. The corrected minutes of the October 22 meeting were not emailed, but were emailed last week.

The president announced that Eleanor Caldwell would be absent because of a funeral, Neil Miserenedino was out with the flu. Claudia Grafton was attending a presentation and would not be present.

Old Business:

A copy of the Treasurers Report for October and November was presented to each board member. The October Balance Sheet showed total assets of \$7,896.63, with an income Statement showing income less expenses to be \$374.68. The November Balance Sheet showed total assets of \$8,359.02, with the income Statement showing income less expenses to be \$462.39. The motion was made by Ed Harris and seconded by Tammy Frey that the statements for October and November be accepted as presented. The motion passed.

(Submitted by Resa)

Ed handed out a copy of the completed "Budget for the Year ended August 31, 2008" to each Board member.

The Board was reminded that the new Check Request form should be completed and turned into Ed Harris on all expenses in which a reimbursement is requested or if funds are required "up front."

The Finance Committee composed of Ed Harris, chairperson; Tammy Frey, Loren Martin, Neil Miserendino and Rose Mary Fritz, met on November 18, 2007 at 2:00 p.m. Resa Hennings also attended and presented the mission statement, using the By-Laws as a guide.

The purpose of the Committee is to establish a Budget each year. All decisions of the Finance Committee will be made by a majority vote of the five members. Our fiscal year runs from September to August, so it was decided that this Committee will meet by May 1, of the year to begin work on establishing the annual Budget for the upcoming year. A draft of the Budget will be distributed to Board members by June 1. Each member of the committee will work with officers and chairpersons to establish a final budget for each of their committees.

(Submitted by Resa)

The Finance Committee can, from time to time, submit supplements to the Budget for new projects or expenses that come up after approval of the final Budget. The Committee will make recommendations to the Board for incorporating the new items into an Amended Budget.

(Submitted by Resa)

To have new items included, the person making the request must fill out the new "Budget Request" for the Committee to work from. The draft of this new form that is still being developed by the Finance Committee was passed around for the Board members to review.

(Submitted by Resa)

The Finance Committee held an emergency meeting during the Board meeting to approve Shirley Lindquist's request for establishing a third Genealogy Workshop during the fiscal year 2007-2008. It will be held January 19, 2008. The Committee approved her request and recommended that the Board also approve, which it did unanimously.

Resa read an email report from Neil that the Yearbook should be ready in January. Paula Sinning reported that the Cook Book is in progress, but work will be suspended until after Christmas. Recipe collection is ongoing and may be sent to Mary Martin or Paula Sinning.

The report on the Christmas Dinner was read by Paul Sinning, in the absences of Claudia Grafton. The menu will consist of Prime Rib, Twice Baked Potatoes, Green Beans, Salad, Rolls and Dessert. The Dessert choices are Cheese Cake, Chocolate Cake, or Fruit. Drinks will be tea, coffee, or water. Reservations have been made for 60 persons. Hostesses for the event are: Shirley Brasseaux, Shirley Robbins, Tammy Frey, Paula Sinnings, Susie Ganch, Lee Jared, Resa Hennings, Mary Martin and Claudia Grafton. Everyone is looking forward to an evening of fun and fellowship.

New Business:

A discussion was held concerning the possibility of selling FGS Family Tree Magazine subscriptions on the BAGS website. Leo presented the pros and cons and the possibility of purchasing our own website. (Submitted by Resa) Leo estimated it would cost about \$150.00 for a 3-year contract to have our own website, as opposed to continuing, free, with Rootsworld. After much discussion it was decided that Alice and Leo would check into the ethics of BAGS selling subscriptions on the Rootsworld site. They will get back with the Board.

(Submitted by Resa)

When asked, Leo informed the Board he would like to relinquish his duties as BAGS Webmaster due to time constraints with other organizations he is similarly involved.

Resa said she will search for his replacement and asked all Board members to help locate a new Webmaster.

Resa read an e-mail from Kim Zrubek, Newsletter Editor, that a new column will be included in the Newsletter. This will include marriage and birth announcements, birthdays or just general news that members would like to share.

Jeanine Lawrence, Meeting Room Chairperson, reported that the October Board meeting was attended by 17 members and the General BAGS meeting had 51 persons in attendance. The November Board meeting had 15 members present and the General Meeting was attended by 72 persons.

Reports by Chairpersons:

Mary Martin reported that the November 26 trip to Clayton Library was made by 12 persons and she collected \$22.00 to send to the East Harris County Senior Citizens. The next trip to Clayton Library will be on Tuesday, January 15, 2008.

Lee Jared, Corresponding Secretary reported she sent nine "welcome cards" to Mamie Atkinson, Tia Moss, Laurel Stine, Jerry Ross, James LeNoir, Anita Cooper and husband Charles Sterling, Amber Woodman and Martha Fetterman. A thank you card was sent to the November speaker, Dick Warren.

(Submitted by Resa)

Registrar Tammy Frey reported that BAGS membership is now 166; 24 did not renew from last year.

Shirley Lindquist, Member Services Chairperson, reported that on Saturday, February 16, 2008, a class will be held on, "How to Write Your Family History." The fee for this class will be \$10.00 for members; \$15.00 for non-members. Doug Wilson and Susie Ganch will be the instructors. A second class will be held on January 16, 2008, on "Bulletproofing Your Genealogy." Dick Warren will be the instructor and the cost will be \$10.00 for members; \$15.00 for nonmembers.

With no further business by the Board, the meeting was adjourned at 7:45P.M.

Respectfully submitted,

Nancy M Irle
Recording Secretary